

# Ss Alban & Stephen Catholic Infant & Nursery School

## Nursery 2017-18

Child's name \_\_\_\_\_ Date of birth \_\_\_\_\_

If you are allocated a place at our Nursery, there are four session types on offer.

Please indicate from the following options your 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> & 4th preferences, ranking your options from 1 to 4.

We cannot guarantee that you will be allocated your most preferred option although we aim to please as many as possible.

We would encourage you to add a note explaining your preference on the back of this form.

AM: 5 mornings at nursery 8.45 to 11.45

PM: 5 afternoons at nursery 12.15 to 3.15

Flex 1: All day Monday (8.45 to 3.15) all day Tuesday and the morning of Wednesday (8.45 to 11.45)

Flex 2: Afternoon of Wednesday (12.15 to 3.15), all day Thursday (8.45 to 3.15) and all day Friday

Parents considering Flex options, please note that you will need to supply a packed lunch for your child and attend a paid lunch club session at a cost of £3.50 per day.

Please return this form by Friday 17 March 2017. Thank You.

**Reasons for Preference**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Frequently Asked Questions

1. **Does your nursery offer 30 hour sessions?**

No, our sessions are for 15 hours per week only.

2. **What choices do I have?**

We have 60 places available each year – either flex 1, flex 2, five mornings or five afternoons. The options are outlined on our preferences form, which should be returned to school. We cannot guarantee that you will receive your first choice option as places in each session are limited, but we do our best to meet the needs of every child. Please include any additional information explaining your preference.

2. **When do I find out which session my child has been offered?**

We cannot confirm which session your child will be offered until after applications have closed on 17<sup>th</sup> March. Places are allocated according to our published admissions criteria. We can only look at preferences when we have our full list of applicants. We also need a mix of boys/girls, Autumn/Summer born pupils, siblings/non-siblings in each session.

3. **Will a member of staff visit my child?**

We plan home visits for September 2017. Two members of staff will call to your home for a 10-minute chat. Children are more relaxed in a familiar setting and parents can share important information on health, toileting, etc. It is optional and we can visit pre-school settings if parents prefer this.

4. **How do I apply?**

Complete your online Herts application form. You can access this from <https://beta.hertfordshire.gov.uk/services/schools-and-education/school-admissions/nursery-schools/nursery-schools-and-classes.aspx>.

Complete our school forms and return them directly to us.

5. **Can I visit the nursery?**

We offer tours during the school day. Please call the school office on 01727 854643 to book a place. See details of dates and times on our school website <http://ssasinfants.herts.sch.uk/admissions/>.

We also hold an information evening in the summer term when parents can come along to school and hear about how the day is organised. You will meet staff and other parents and can sign up for informal 'stay and play' sessions for you and your child.