

Ss Alban & Stephen Infant & Nursery School - Charging Policy

Date adopted: October 2015

Date for review: October 2017

1 Introduction

1.1 All education during school hours is free. We do not charge for any activity undertaken or equipment used in providing education during schools hours (subject to specific exceptions set out in the Charging for School Activities guidance from the Department of Education, October 2014).

2 Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school may invite parents to contribute to the cost of the trip. All contributions are voluntary.

2.2 If we do not receive sufficient voluntary contributions, we may have no option but to cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

2.3 Transport in connection with an educational visit is free of charge, but contributions towards or to cover this cost may be requested.

3. Parents/carers who have difficulty making a financial contribution

3.1 Support is available for parents/carers in receipt of certain government benefits. Parents/carers should speak to the Head teacher if this is applicable and discuss any financial difficulties in sending their child on a school trip. Note that all contributions for school trips are voluntary in any event.

Types of visits:

The following is a list of additional activities organised by the school, which may require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- visits to art galleries;
- outdoor activities e.g. farm visits;
- visits to the theatre.