

Ss Alban & Stephen Catholic Infant & Nursery School

Nursery 2019-20

Child's name _____ Date of birth _____

There are four session types on offer.

Please indicate from the following options your 1st, 2nd, 3rd & 4th preferences, ranking your options from 1 to 4.

We cannot guarantee that you will be allocated your most preferred option although we aim to please as many as possible.

We would encourage you to add a note explaining your preference on the back of this form.

AM: 5 mornings at nursery 8.45 to 11.45

PM: 5 afternoons at nursery 12.15 to 3.15

Flex 1: All day Monday (8.45 to 3.15) all day Tuesday and the morning of Wednesday (8.45 to 11.45)

Flex 2: Afternoon of Wednesday (12.15 to 3.15), all day Thursday (8.45 to 3.15) and all day Friday

Parents considering Flex options, please note that you will need to supply a packed lunch for your child and attend a paid lunch club session at a cost of £3.50 per day. It is our experience that children who have attended a full-time pre-school setting or day nursery settle better in the Flex options – please consider this before making your choice.

Please return this form by Thursday 14 February 2019. Thank You.

Reasons for Preference

Signature: _____

Date: _____

Frequently Asked Questions

1. **Does your nursery offer 30 hour sessions?**

No, our sessions are for 15 hours per week only. Parents entitled to 30 hours free childcare may accept a nursery place at Ss Alban & Stephen Nursery and also access up to 15 additional hours with another provider.

2. **What choices do I have?**

We have 60 places available each year – either flex 1, flex 2, five mornings or five afternoons. The options are outlined on our preferences form, which should be returned to school with your application. We cannot guarantee that you will receive your first choice option. We do our best to meet the needs of every child as well as considering what is in the best interests of all children in our setting. We need a mix of boys/girls, Autumn/Summer born pupils, siblings/non-siblings in each session. Please include any additional information explaining your preference.

3. **When do I find out which session my child has been offered?**

Application close on 14th February 2019. Places are then allocated according to our published admissions criteria and school will write to parents offering a place and session allocation on 15th March 2019. Parents must accept or decline the offered place by 29th March 2019.

4. **Will a member of staff visit my child?**

We plan home visits for September 2019. Two members of staff will call to your home for a 10-minute chat. Children are more relaxed in a familiar setting and parents can share important information on health, toileting, etc.

5. **How do I apply?**

Complete our school forms and return them directly to us before 14th February 2019.

5. **Can I visit the nursery?**

We offer tours during the school day. Please call the school office on 01727 854643 to book a place. See details of dates and times on our school website

<http://ssasinfants.herts.sch.uk/admissions/>.

Once you have accepted a place, you will be invited to an information evening in the summer term when parents can come along to school and hear about how the day is organised. You will meet staff and other parents and can sign up for informal 'stay and play' sessions for you and your child.